

**Coventry City Council**  
**Minutes of the Meeting of Cabinet Member (Health and Adult Services) held at**  
**10.00 am on Tuesday, 29 October 2013**

Present:

Members:                   Councillor A Gingell (Chair)  
                                  Councillor H Noonan (Shadow Cabinet Member)  
                                  Councillor K Caan (Deputy Cabinet Member)

Employees (by Directorate):

                                  P Barnett, Resources Directorate  
                                  S Brake, People Directorate  
                                  M Godfrey, People Directorate  
                                  S Harrison, People Directorate  
                                  S Symonds, Resources Directorate

**Public Business**

**9.       Declarations of Interest**

          There were no declarations of interests

**10.     Minutes of the Previous Meeting**

          The minutes of the meeting held on 3 September 2013 were signed as a true record. There were no matters arising.

**11.     Annual Report of the Coventry Safeguarding Adults Board 2012/13**

          The Cabinet Member received a report of the Executive Director, People, which presented the annual report of the Coventry Safeguarding Adults Board 2012/13.

          The Board was a multi-agency partnership made up of statutory organisations and non-statutory partner agencies, and had strategic responsibility for the development, co-ordination, implementation and monitoring of multi-agency policies and procedures that safeguard and protect vulnerable adults in Coventry. Each year the Board reviewed progress against actions set for the previous year and established new priorities for the forthcoming year to ensure that safeguarding arrangements in Coventry continue to be improved.

          The annual report provided the public record of the significant progress that had been made over the year April 2012 to March 2013, whilst acknowledging the considerable challenges in the year ahead.

**RESOLVED that after due consideration of the report and matters raised at the meeting the Cabinet Member endorsed the contents of the report along with the comments made by Health and Social Care Scrutiny Board (5).**

12. **Adult Social Care Complaints and Representations Annual Report 1 April 2012 to 31 March 2013**

The Cabinet Member received a report of the Executive Director, People, which presented the annual report of Adult Social Care Complaints and Representations.

Adult Social Care Services had a statutory duty arising from the Local Authority Social Services and National Health Services Complaints Regulations 2009 to provide a system for receiving complaints and representations from people who use its services, or those acting on behalf of users. There was also a duty under the regulations to produce and publish an annual report.

The report highlighted the service improvements and learning from feedback and included information on future developments in complaint handling and reporting.

**RESOLVED that after due consideration of the report and matters raised at the meeting, Cabinet Member endorsed the content and approved the issuing of the report.**

13. **Any other items of public business which the Cabinet Member decides to take as matters of urgency because of the special circumstances involved**

There were no other items of public business.

(Meeting closed at 10.25 am)